

INFORMATION TECHNOLOGY INTERN POSITION KALAMAZOO, MICHIGAN

Join our team at TowerPinkster and open a new door to an amazing career! TowerPinkster, an architecture, engineering and interior design firm based in Michigan, is looking for a talented Information Technology Intern to join our team! This position will support our internal team by focusing on responsiveness to hardware and software needs, providing workstation support, and performing routine network and computer maintenance tasks. The ideal candidate will be a self-starter and have a passion for taking the initiative to tackle problems.

POSITION RESPONSIBILITIES

- Support users through responding to hardware and software helpdesk tickets
- Assist Information Technology Support staff with various projects
- Support team with user lifecycle management (user account management as well as hardware and software deployment and physical workstation maintenance)
- Facilitate eCycling efforts
- Organize and document unused items, administer clean up & storage
- Assist with computer fleet builds, upgrades, troubleshooting, and maintenance.
- Support and maintain asset management system
- Perform routine network and computer maintenance tasks
- Test new technologies
- Provide feedback for improvements

POSITION COMPETENCIES

- Act with integrity and trust
- Work well independently and in a collaborative team environment
- Strong troubleshooting skills
- Effectively communicate both verbally and in writing
- Proactively seek improvements
- Motivated and task oriented
- Have excellent organizational and time management skills
- Nun chuck skills, bo hunting skills, computer hacking skills – evidence preferred

POSITION QUALIFICATIONS

- Working towards an associates or bachelor's degree in computer technology, or Information Systems related field
- Must be able to work twenty-five [25] hours per week at a minimum with availability of at least three full days during work week

- This internship is a duration of one year

POSITION LOCATION

This position is in Kalamazoo, Michigan.

TowerPinkster is a firm of architects and engineers committed to design integrity, quality, and environmental responsibility. Our doors opened in 1953 with just six people and now we have more than 100 of the best employees in Michigan. At our firm, it's our people who make us different. We have the freedom to explore new ideas, the tools to create innovative strategies and the talent to inspire our clients through interactive design. Our expertise and collaborative, client-centered approach means the best ideas rise to the top. TowerPinkster received the 2020 National 101 Best and Brightest Companies to Work for Award and the 2020 Best Firm Award from Zweig Group. We are proud of this achievement and are thankful for our client relationships, our generous communities and all the employees who contribute to TowerPinkster's exciting and creative culture! Our supportive work environment helps employees reach their career goals, and we have fun doing it!

Our Vision: A diverse, talent-based firm sought after in expanding markets.

Our Mission: Design leaders who create unique environments with clients and communities.

www.towerpinkster.com. We are an Equal Opportunity Employer